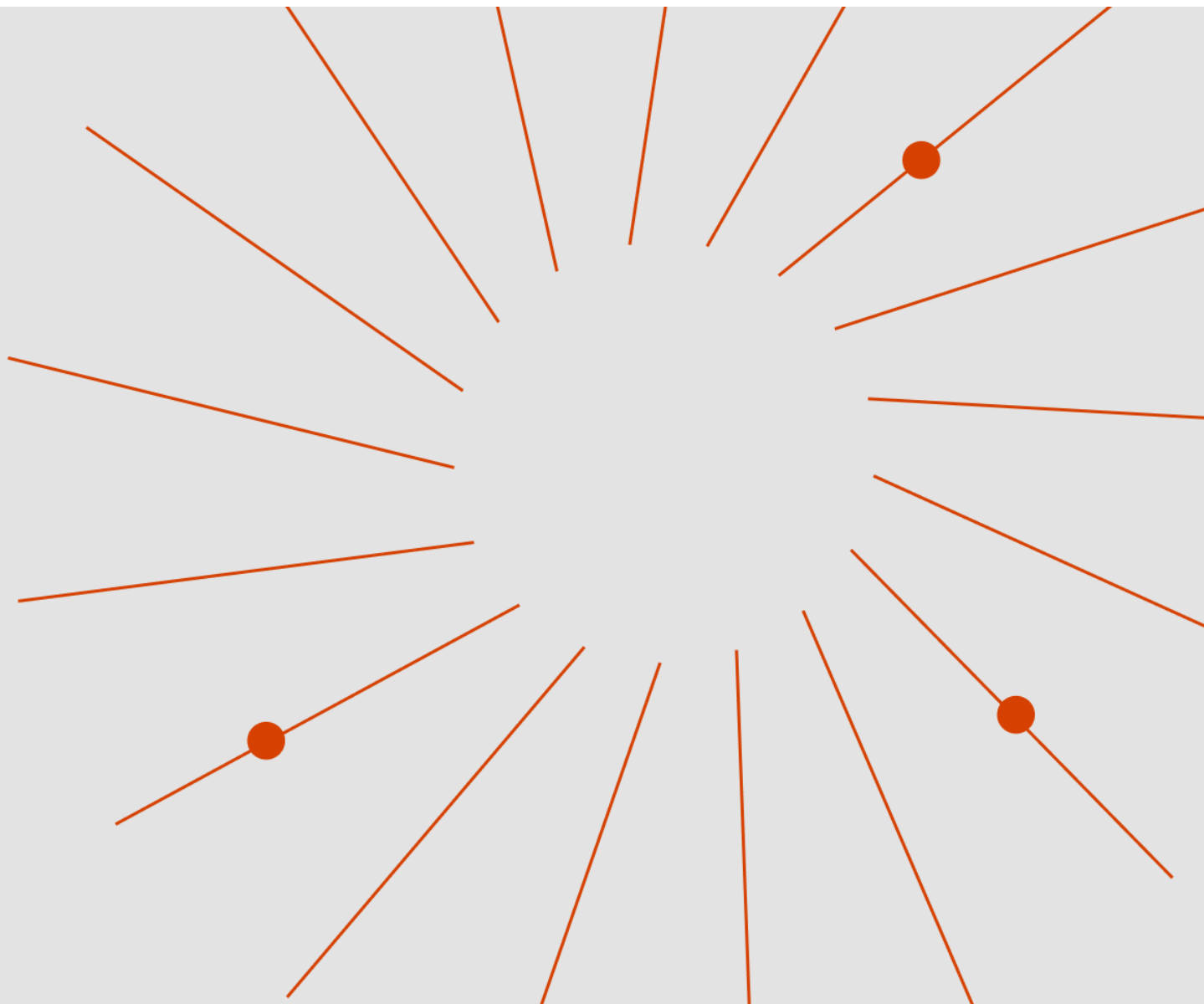


Oral History Interview Consent Form

Rory Carruthers – Archivist

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Rory.carruthers@thomsonreuters.com



Former Reuters Staff Oral History Project

Interviewee's Name: _____

Interviewer's Name: _____

Interview Date: _____

Purpose of the Project:

The purpose of this oral history project is to collect and preserve personal experiences and reflections of former employees of Reuters. These stories will contribute to a better understanding of the company's history, culture, and legacy.

Use of Interview:

By signing this form, I acknowledge and agree that:

1. My interview may be recorded (audio/video), transcribed, and archived.
2. The content may be used for educational, research, publication, or exhibition purposes, including:
 - Public archives or libraries
 - Online or print publications
 - Documentaries, podcasts, or educational materials

Confidentiality and Editing:

- I understand that I may request certain parts of my interview to remain confidential or off-the-record.
- I understand that the interviewer may lightly edit the transcript for clarity, without changing the meaning, to correct any digital transcription errors.

Voluntary Participation:

- I am participating in this interview voluntarily.
- I may refuse to answer any questions or stop the interview at any time.
- I may withdraw my consent within 28 days after the interview by contacting the project coordinator.

Data Protection and GDPR Compliance:

In accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, we are committed to protecting your personal data and ensuring transparency about how it is used.

- **Data Controller:** Reuters Archive is the data controller for the purposes of this project.
- **Purpose of Data Collection:** Your personal data (including your name, voice, image, and any other identifying information shared during the interview) will be collected and processed solely for the purposes outlined in this consent form, including archiving, research, education, and publication.
- **Legal Basis:** The legal basis for processing your data is your explicit consent, which you may withdraw at any time within 28 days of the interview.
- **Access and Rights:** You have the right to access your data, request corrections, or raise concerns about its use. You may also request deletion of your data within the withdrawal period.
- **Withdrawal of Consent:** You may withdraw your consent by contacting the project coordinator at the details provided above. After the 28-day period, your data may be archived and made publicly accessible according to your selected access level.

Consent for Use:

Please select one of the following:

- ☐ I grant full access to my interview recordings and transcripts. These may be made publicly available in the company archive immediately.
- ☐ I grant restricted access to my interview materials under the following conditions (please select one):
- ☐ Access permitted after a period of: ____ years from the date of the interview.
- ☐ Access permitted only after my passing.
- ☐ Other (please specify): _____

Consent:

By signing below, I confirm that I have read and understood the information above and give my informed consent to participate in this oral history project. The date signed below represents the date of the interview and the start of the 28-day period stated above.

Interviewee Printed Name: _____

Interviewee Signature: _____ Date: _____

Interviewer Printed Name: _____

Interviewer Signature: _____ Date: _____

